

TRPLF Policy C-2: Design and Architecture Committee Charter

Adopted: February 6, 2020

Committee purpose

The Design and Architecture Committee of the Theodore Roosevelt Presidential Library Foundation (TRPLF), a standing committee, has an ongoing responsibility to review and evaluate the design and architecture plans for the TRPL. Members of the committee bring their unique knowledge, skills, judgment, and community standing to the role.

Membership

The Design and Architecture Committee will have three to twelve members, and at least 50% of the committee members shall be board members. The board chair shall select members of the committee for one-year terms at the beginning of each calendar year and shall fill any vacancy for the remainder of the calendar year. The board chair may also appoint advisory members who are not board members (not to exceed 50% of total committee membership). The chair may also appoint up to three honorary members in addition to nine committee members. All members of the committee except honorary members are entitled to vote on action items. Approved action items shall be reported to the Board of Trustees for consideration and possible adoption. Experience in fundraising is preferred for committee membership but not required. Committee members may rely on information from professional staff and consultants to accomplish their responsibilities.

Committee chair

The Chair of the Board of Trustees shall select the chair of the Design and Architecture Committee, who must be a member of the Board of Trustees. The committee chair will designate a vice chair, who must be a board member, from among committee membership. The vice chair will serve in the capacity of the committee chair when the committee chair is absent.

Activities, Duties, and Responsibilities

The Design and Architecture Committee will meet at least quarterly. Meetings may be in person or conducted by teleconference. The committee will report to the board at each meeting about

the architects' progress in developing designs and plans for the TRPL. Committee members shall regularly attend committee meetings and shall not miss more than two sequential meetings.

MGS:2020012

Note:

Previously, the Board of Trustees authorized the Design and Construction Committee to move forward on a survey of a potential presidential library campus site. August 3, 2018.