

THEODORE ROOSEVELT PRESIDENTIAL LIBRARY FOUNDATION

DESIGN AND ARCHITECTURE COMMITTEE CHARTER

Purpose of the Committee

The Design and Architecture Committee (the “Committee”) provides governance oversight over the development of the designs and architecture plans for the buildings and lands of the Theodore Roosevelt Presidential Library in Medora, North Dakota (the “Library”), and such other duties as the Board of Trustees (the “Board”) may determine.

Roles & Responsibilities

The Committee:

- Regularly reviews the development of building and land designs, plans, and budgets
- Provides input to TRPLF’s staff and consultants on the development of designs, plans, and budgets
- Reports to the Board, makes recommendations, and facilitates the Board’s consideration of major decisions regarding the design and construction of Library building(s) and grounds

Membership

The Committee shall generally consist of three to twelve members, including a chair, who are appointed by the Board after nomination by the Governance Committee. Committee members are appointed to one-year terms, which may be renewed. A majority of Committee members must be Trustees. Under the TRPLF Bylaws, Committee members who are not Trustees do not have voting rights.

The Chair of the Committee shall be a Trustee.

Meetings and Procedures

The Committee normally meets once each calendar quarter, and upon the call of the Committee or Board Chair. During design and construction phases of projects, it may be appropriate for the Committee to meet on a more regular basis and/or for special meetings.

The presence of a majority of Committee members with voting rights constitutes a quorum. A majority vote of those Committee members present at a meeting and entitled to vote shall be sufficient to transact any business, and each such Committee member is entitled to one vote. Proxy voting is not permitted. TPRLF’s Bylaws and associated policies, including its Conflict of Interest Policy, apply to the Committee.

Primary Staff Contacts

The Committee's primary staff contacts shall be the Chief Executive Officer and the Director of Design and Construction (other staff may provide support as needed).

This Charter was approved by the Board of Trustees on August 10, 2021.

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